



TROY POLICE DEPARTMENT
VACATION NOTIFICATION FORM



Name: _____

Address: _____

Home Phone: (____) _____ Date Leaving: _____ Date Returning: _____

Lights left on in home? ☐ YES ☐ NO Are the lights on timers? ☐ YES ☐ NO

Destination: _____

Phone: (____) _____ Cell Phone: (____) _____

Automobile taken on the trip: Year _____ Make _____ Model _____
Color _____ License Plate _____ State _____

Automobiles left at home in the driveway? ☐ YES ☐ NO

If Yes,

Year _____ Make _____ Model _____ Color _____

License Plate _____ State _____

Year _____ Make _____ Model _____ Color _____

License Plate _____ State _____

(list additional in comments)

Have all deliveries been stopped?

U.S. Mail ☐ YES ☐ NO

Newspapers ☐ YES ☐ NO

Other ☐ YES ☐ NO

Person checking on the home

Name: _____ Phone: (____) _____

Address: _____

Do they have keys? ☐ YES ☐ NO Do they have the alarm code ☐ YES ☐ NO

Is the home alarmed? ☐ YES ☐ NO Alarm Company _____

Phone Number _____

Comments:

Please mail, fax, or drop off to:

Troy Police Department
Communications Section / Vacation Notification
500 W. Big Beaver Rd.
Troy, MI 48084

FAX: 248-528-4238
Phone: 248-524-3477
Emergency: 9-1-1